

Streamline Operations with Cloud-based Accounts Payable Automation

Eliminate the pains of manual accounts payable invoice processing



Paper-based invoice processes are rife with high costs and reduce visibility into your operations, resulting in lengthy turnaround time that impedes innovation and profitability. To gain operational efficiencies and improve the bottom line, companies are looking to automate their accounts payable (AP) process.

With intelligent capture, touchless processing and electronic workflow capabilities, Esker AP automation solution eliminates the pains of processing traditional AP invoicing manually.

Challenges

AP departments often encounter several obstacles when processing invoices manually, including



Processing delays. Manual routing, processing and sign-off procedures can lead to vendor discounts, and, late payment penalties. This can even strain supplier relationships.



No visibility. Limited process visibility and control makes it harder to assess AP operations, optimise the use of company cash, and develop strategies for improvement.



Reduced accuracy. Errors, such as double invoice booking and payment, misplaced/lost invoices, and lack of standard processes for payment sign-off and vendor management, directly impact working capital and compliance.



Difficult data retrieval. From audits to vendor inquiries, finding information quickly can be virtually impossible when invoices are stored and retrieved manually.



High costs. Excess paper, transportation and physical archiving expenses poses huge costs to companies. Processing errors require resolution which can also drive up the cost per invoice.

“Esker just works. It has an app, it has delegation of authority, it has complete visibility. I can log-in with my phone and find any invoice, see where it is in the process, and even approve it, in seconds.”

Oliver O’Neill, Group CFO
Ruralco

How AP Automation Can Help

Greater Processing Speed and Accuracy

An end-to-end automation solution removes the error-prone and time-consuming manual steps of keying-in, reviewing, coding, and approving AP invoices. Purchase order (PO) and non-PO invoice posting are automated and fully auditable. Not only does this improve staff productivity, it speeds up processing time while preventing costly errors such as duplicate payments.

Workflow Efficiency at Every Stage

Regardless of format, scanned or electronic invoices are entered into an automated workflow whereby Esker’s intelligent image recognition technology accurately extracts data for verification. The invoice is then dispatched for approval and automatically archived, which can be accessed at any time.

Improved Oversight and Visibility

Dashboards provide users with readily available data for performing their daily tasks, monitoring performances, and spotting problems or opportunities as soon as they arise. A comprehensive audit trail that documents every step in the process also ensures peace of mind.

Mobile Invoice Approval

An invoice approval mobile app grants managers the mobility to review and approve supplier invoices anytime, anywhere. The app is available for Apple or Android devices.

Improved Supplier Relationships

A self-serve access portal lets suppliers see their payment information conveniently, helping them to get paid quickly. This saves your company time and money—resources that are previously allocated for responding to invoice status calls.

External ERP Workflow

A web-based AP workflow outside of the ERP/business system has many advantages, including: improved business continuity, anytime access, non-ERP user approval capability, ease of training and user acceptance, and simplified setup of shared services centres.

Benefits of Automation

Up to **65%** faster AP invoice processing speeds

99% Data entry accuracy rates

3-6 months Return on investment

40-60% lower purchase-to-pay costs

Support for shared services centre initiatives

Eliminate duplicate payments

Improve supplier relationships by offering suppliers access to a convenient, self-serve access portal

100% visibility into every invoice with KPI dashboards for monitoring and reporting

Delivered by FUJIFILM Business Innovation

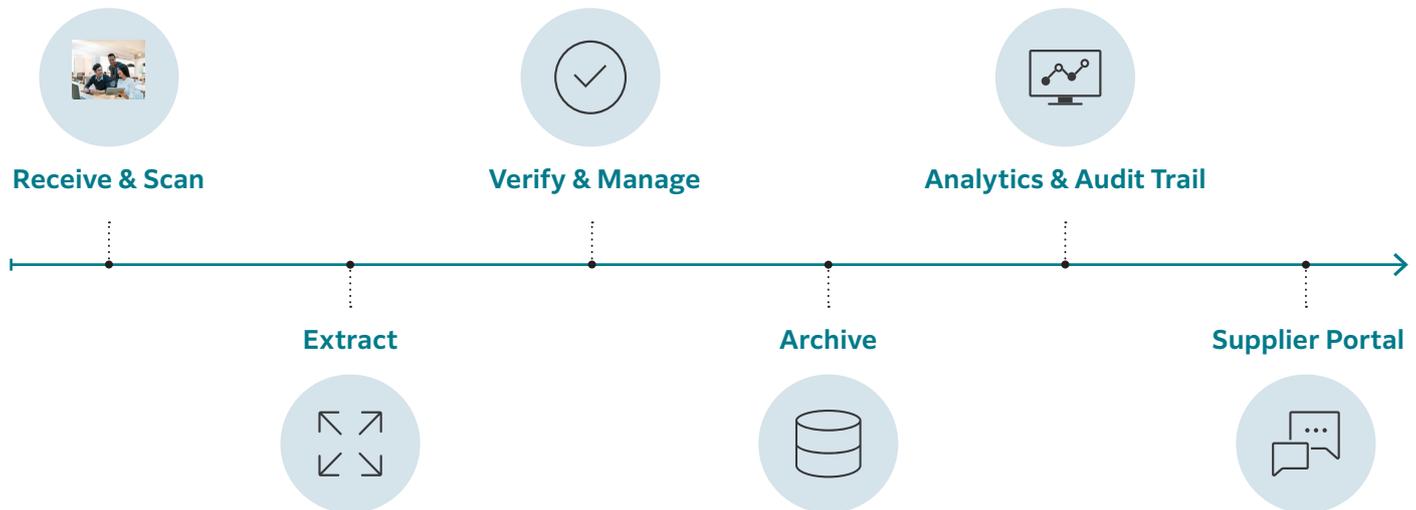
FUJIFILM Business Innovation offers an easy-to-deploy solution that meets your business's unique needs. As the features of Esker AP automation solution are built into a single, central platform, they can be implemented quickly with minimal upfront costs, and without disrupting existing processes.

Requiring nothing more than an Internet connection and web browser (i.e. no additional hardware, software or maintenance investments), this helps customers avoid lengthy deployment cycles.

The Esker AP automation platform is designed with the FUJIFILM Business Innovation methodology and Change Management practices in mind. Carried out in phases,



this collaborative approach allows users to get hands-on solution experience at incremental stages. This also encourages employees across the organisation to grow more receptive to procedural changes.



www.fujifilm.com/fbglobal/eng

FUJIFILM

FUJIFILM Business Innovation Asia Pacific Pte. Ltd.
20E Pasir Panjang Road #08-21 Mapletree Business City Singapore 117439
Tel. +65-6766-8888

Reproduction Prohibitions Please note that reproduction of the following is prohibited by law : •Domestic and foreign currencies, government-issued securities, and national bonds and local bond certificates. •Unused postage stamps, post cards, etc. •Certificate stamps stipulated by law. •Reproducing works forming the subject matter of copyright (literary works, musical works, paintings, engravings, maps, cinematographic works, drawings, photographic works, etc.) is not permitted unless the reproduction is for the purpose of personal use, family use or other similar uses within a limited circle.

Trademarks FUJIFILM and FUJIFILM logo are registered trademarks or trademarks of FUJIFILM Corporation.