



## APPLICATION FORM FOR INTERBANK GIRO

\*Please **complete** all fields in PART 1 and return the form via *post* to

FujiFilm Business Innovation Singapore Pte. Ltd., 20E Pasir Panjang Road, #02-21A Mapletree Business City, Singapore 117439

\*Please ensure that any amendments made are countersigned and correction fluid is **strictly** not allowed.

### PART 1: FOR APPLICANT'S COMPLETION ( FILL IN THE SPACES INDICATED WITH 'X')

DATE

X \_\_\_\_\_

NAME OF BANK & BRANCH NAME

X \_\_\_\_\_

BANK'S BRANCH CODE & SWIFT CODE

BRANCH	SWIFT CODE											
X												

NAME OF BILLING ORGANISATION

**FUJIFILM BUSINESS INNOVATION SINGAPORE PTE. LTD.**

FUJIFILM'S CUSTOMER'S (COMPANY) NAME

X \_\_\_\_\_

FUJIFILM'S REFERENCE NUMBER

X \_\_\_\_\_

- a. I/We hereby instruct you to process FujiFilm's Instructions to debit my/our account.
- b. You are entitled to reject FujiFilm's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this.  
You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- c. This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through FujiFilm.

NAME (S) AS PER BANK'S RECORDS

X \_\_\_\_\_

MY / OUR CONTACT (TEL) NUMBER & EMAIL ADDRESS

X \_\_\_\_\_

BANK ACCOUNT NUMBER

X

MY/OUR COMPANY STAMP/SIGNATURE(S) THUMBPRINT (S)\*

X \_\_\_\_\_

(As in Bank/Finance Company's records)

\* For thumbprints, please go to the branch with your identification

### PART 2 : FOR BANK / FINANCE COMPANY'S COMPLETION

To: **FUJIFILM Business Innovation Singapore Pte. Ltd.**

20E Pasir Panjang Road

#02-21A Mapletree Business City

Singapore 117439

Attn : Billing & Contract Management

BANK	BRANCH	SWIFT CODE						FUJIFILM'S ACCOUNT NO.																			
7	4	6	3	0	0	1	D	E	U	T	S	G	S	G	X	X	X	2	5	4	7	8	1	8	0	0	0

FUJIFILM'S REFERENCE NUMBER											

BANK	BRANCH	SWIFT CODE						ACCOUNT NO. TO BE DEBITED																		

The Direct Debit Authorisation in respect of the account mentioned herein is hereby **+ACCEPTED / REJECTED**

If rejected, please tick the following reason(s) :

- Signature differs from Bank Co.'s records
- Signature incomplete/unclear#
- Account operated by signature
- Wrong account number
- Amendments not countersigned by customer
- Others: \_\_\_\_\_

\_\_\_\_\_  
Authorised Signature

\_\_\_\_\_  
Name of Approving Officer

\_\_\_\_\_  
Date

# Please delete where inapplicable

### GIRO Form Completion Guidelines

- 1) Please see below the different types of GIRO application. Kindly assist to indicate the relevant information under "**FUJIFILM'S REFERENCE NUMBER**":
  - a) For **Auto GIRO - Rental (Leasing)** Application - please indicate the Lease Contract Number (eg. L000xxxxx) . *(Note: One GIRO application form is for one lease contract only. If you have more than one lease contract, please fill up more than one GIRO form.)*
  - b) For **Manual GIRO – Rental (Leasing) and FSMA (Meter Charge)** Application - please indicate the customer account number (6-digits) without SG
  - c) For **Manual GIRO – FSMA (Meter Charge) only** Application - please indicate the customer account number (6-digits) without SG and indicate at the side in Pencil (FSMA only)
- 2) For "**FUJIFILM'S CUSTOMER'S (COMPANY) NAME**", please indicate the Company's name as per FujiFilm's record.
- 3) Applicant is to complete Part 1 of this form and please write clearly in the boxes provided.
- 4) Please use only BLUE or BLACK INK. Do not use pencil unless for Point 1(c).
- 5) All amendments are to be countersigned by account holder(s) as in Bank/Finance Company's records.
- 6) Correction tape or fluid is strictly not allowed.
- 7) Only original signed hardcopy application forms will be sent to the banks for verifications.
- 8) Any required detail(s) that is not correctly filled or left blank will be rejected by bank.

**After completion of the GIRO form, please post the original copy to the address shown below and attention to the following:**

FUJIFILM Business Innovation Singapore Pte. Ltd.  
20E Pasir Panjang Road  
#02-21A Mapletree Business City, Singapore 117439  
**Attention To: Chong Pei Yi (Finance Department)**

**Please take note of the following:**

- Each customer account with FujiFilm is only allowed to have one bank account, **multiple bank account is not allowed.**
- GIRO application process will take approximate 2 months. A notification letter will be sent to customer via e-mail to inform on the first GIRO deduction.
- Any outstanding invoices before GIRO commence, please kindly assist to arrange for payment via Electronic Fund Transfer/PAYNOW. For more details, please visit <https://www.fujifilm.com/fbsg/en/contact/billing-payment-enquiries>